



Development Services Division
 Architectural Plan Review
 630 Ronald Reagan Drive
 Evans, GA 30809
 Plan Review Specialist 706-312-7266
 Development Services Office 706-868-3420
 Fax 706-868-3381

Instructions: Complete entire application and submit along with required plans and payment. Plans must be submitted in person or through mail service. Incomplete applications and plans will be returned to the applicant.

Applicable Codes: 2012 IBC • 2012 IMC • 2012 IPC • 2012 IFC • 2010 ADA • 2014 NEC • 2012 Life Safety Code • All Codes Include Georgia Amendments

- The application must include:
 - 3 complete sealed copies of the plans (4 copies if food related) and 1 specification book
 - A non-refundable plan review fee made payable to Columbia County. The fee is \$100.00 for valuation below \$36,000.00 or \$250.00 for valuation \$36,000.00 and above.
 - If applicable, a non-refundable Fire Marshall review fee made payable to Columbia County. The fee is \$150.00 for under 5,000 square feet; \$250.00 for 5,000 square feet to 10,000 square feet; or \$0.03 per square foot for over 10,000 square feet.
 - 1 copy of the structural calculations including seismic class determination and seismic design category (include all seismic calculations and soil tests). A Com Check must be submitted.
 - 1 approved site plan to be attached if new construction

2. Project Owner: _____ Phone: _____
 E-mail address _____

3. Project Location: _____

4. Project Valuation _____ Total Square Footage: _____

5. Architect: _____ Phone: _____
 E-mail address _____

Plans must have seal of all design professionals if building is:

- | | |
|--|-------------------------------------|
| a. Over 5,000 square feet (any building) | b. Educational Occupancy (any size) |
| c. Institutional Occupancy (any size) | d. Assembly Occupancy (any size) |

6. Engineers:
 Structural: _____

Email: _____ Phone: _____

Mechanical: _____

Email: _____ Phone: _____

Electrical: _____

Email: _____ Phone: _____

7. Project Description: _____

8. Scope of Drawings: Building • Plumbing • Electrical • HVAC • Fire Sprinkler

9. Building Uses: New _____
 Existing _____

10. Type of Construction: (check all that apply)
 New: I-A • I-B • II-A • II-B • III-A • III-B • IV • V-A • V-B
 Existing: I-A • I-B • II-A • II-B • III-A • III-B • IV • V-A • V-B

11. Applicant: _____ Phone: _____