

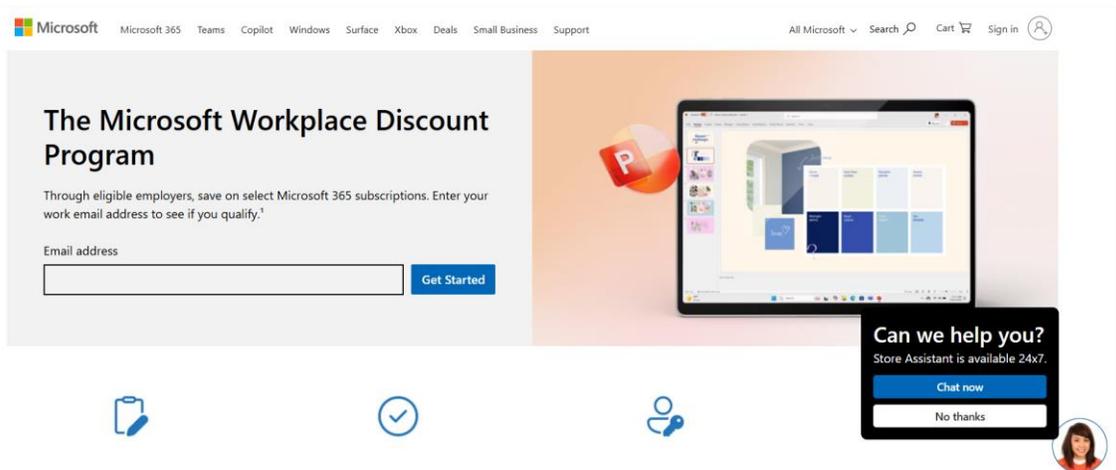
## **Workplace Discount Program Information**

Columbia County Board of Commissioners employees and CCSO employees are eligible to participate in the Microsoft Workplace Discount Program. You may purchase through products while you are an active Columbia County Board of Commissioners or CCSO employee.

The **Workplace Discount Program** enables you to get a copy of **Microsoft Office 365 Home** to install and use on your home computer at a discounted price per year.

To access the Microsoft **Workplace Discount Program** web site, please follow these steps:

1. Go to: <https://www.microsoft.com/en-us/workplace-discount-program>
2. Enter your email address and click 'Get started'.



3. Then, you will receive an email from Microsoft with a link to Login. You must create a Microsoft account to receive the discount.

Contact the ServiceDesk at (706) 312-3499 or at [servicedesk@columbiacountyga.gov](mailto:servicedesk@columbiacountyga.gov) for more information.