



Columbia Judicial Circuit Visitor Rules and Guidelines

❖ Prohibited Items

- Service animals are allowed in the building
 - Emotional Support animals are NOT allowed
- Hats and Hoods (exception for religious or medical reasons)
- Clothing with visual or written messages referring to:
 - Drugs or Alcohol
 - Weapons or Violence
 - Vulgar or Obscene Language or Images
 - Gang Affiliation
 - Insults to another race, religion, gender, or ethnicity
 - Attempts to display messages related to a pending case
- Weapons of any type
- Video cameras and/or recording devices without prior court approval
- No food or drink other than water (a public breakroom is available)
- Only water is allowed in the courtrooms

❖ Guidelines

- All persons entering the Columbia County Judicial Center shall adhere to the following general guidelines with regard to appearance and attire. If you are appearing in court, you should dress nicely and in a manner that shows respect for the court. Below are some things you should not wear:
 - Sunglasses
 - Barefeet
 - Tube or halter tops
 - Shirts with plunging necklines
 - Shirts exposing midriffs
 - Ripped or torn jeans
 - Mini-skirts
 - Exposed undergarments
 - Baggy pants that fall below the waist
 - Muscle shirts (usually worn as undergarments)

- **All persons entering the Columbia Judicial Center and attending court sessions as a witness, party, or observer should abide by the following guidelines as to behavior and courtroom decorum:**
 - **Be on time**
 - **Throw away gum, food, and drinks before entering the courtroom**
 - **Stand when the judge enters and leaves the courtroom**
 - **Stand when you are speaking to the judge**
 - **Speak clearly when you respond to the judge's questions**
 - **Always address the judge as "Your Honor"**
 - **Never interrupt the judge. If you are unsure of what you heard, wait until the judge or other person speaking at your hearing has finished talking before asking a question**
 - **Enter and leave the courtroom quietly, so you do not disturb others**
 - **Only approach the bench when instructed to do so.**