

**Appendix C
Operation and Maintenance Inspection Report for Ponds**

Project Location: _____

Date: _____

_____ Contact Name: _____

_____ Phone Number: _____

Inspection Items	Assessment A / U / N/A	Comments
1. Wet Ponds (Permanent Pool) ^M (Complete Section for Non-Engineered Residential Ponds)		
a. Undesirable Vegetative Growth		
b. Floating or Floatable Debris		
c. Visible Pollution		
d. High Water Marks on Bank		
e. Shoreline Problems		
f. Sediment Accumulation <i>*(≤20% sediment)</i>		
g. Other (Specify)		
2. Dry Ponds ^M		
a. Adequate Vegetation and Ground Cover <i>*(≤18-inches; no woody veg. w/o special provisions; & minimal undesirable species)</i>		
b. Low Flow Channels Clear of Obstruction <i>*(Remove all debris)</i>		
c. Standing Water or Wet Spots <i>*(No standing water allowed)</i>		
d. Sediment and/or Trash Accumulation <i>*(≤20% sediment; remove all debris)</i>		
e. Other (Specify)		
3. Embankment ^A (Complete Section for Non-Engineered Residential Ponds)		
a. Adequate Vegetation and Ground Cover <i>*(≤18-inches; no woody veg. w/o special provisions; & minimal undesirable species)</i>		
b. Embankment Erosion		
c. Embankment Failures <i>*(e.g., cracking, bulging or sliding of dam, leaks on downstream face, visual settlement, horizontal misalignment of top of dam)</i>		
d. Animal Burrows		
e. Other (Specify)		
4. Emergency Spillway ^A (Complete Section for Non-Engineered Residential Ponds)		
a. Clear of Debris <i>*(Remove all debris)</i>		
b. Adequate Vegetation and Ground Cover <i>*(≤18-inches; no woody veg. w/o special provisions; & minimal undesirable species)</i>		
c. Riprap Intact		
d. Emergency Spillway Erosion		
e. Other (Specify)		

Inspection Items	Assessment ¹ A / U / N/A	Comments
5. Control Structure^A		
a. Low Flow Orifice, Unrestricted <i>*(Remove all debris; free from sediment)</i>		
b. Trash Rack (Weir/Low Flow), Debris <i>*(Remove all debris)</i>		
c. Excessive Sediment Accumulation Inside Riser		
d. Control Structure Condition		
e. Pipe Condition		
f. Control Valve		
g. Outfall Pipe Flowing		
h. Other (Specify)		
6. Sediment Forebays^M		
a. Sediment Accumulation <i>*(≤50% Design Depth)</i>		
b. Other (Specify)		
7. Condition of Contributing Sources^{A,S} (<u>Complete Section for Non-Engineered Residential Ponds</u>)		
a. Riprap Failures		
b. Slope Erosion		
c. Storm Drain Pipes		
d. Endwalls / Headwalls		
e. Other (Specify)		
8. Access^M		
a. Encroachments on Ponds or Easement Area		
b. Maintenance Access		
c. Any Public Hazards (Specify)		
d. Condition of Fence		
e. Other (Specify)		

Note: If maintenance was conducted during inspection, note what was addressed in the “Comments” column.

** Designates basic minimum maintenance requirements for stormwater facilities; parentheses and italics.*

¹ Assessment: “A” = Acceptable; “U” = Unacceptable; “N/A” = Not Applicable to this site

^A Recommended Inspection Frequency: Annual

^M Recommended Inspection Frequency: Monthly

^S Recommended Inspection Frequency: After Major Storm

Summary:

1. Inspector Remarks & Recommended Action, if any

2. Overall Condition of Facility (check one): _____ Acceptable _____ Unacceptable

3. Dates Any Maintenance Must Be Completed By:

Administrator/Property Owner (Print name and sign)